

TO: JAMES L. APP, CITY MANAGER
FROM: BOB LATA, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: PIONEER MUSEUM FEE WAIVER REQUEST
DATE: MAY 3, 2005

Needs: For the City Council to consider a request for fees waiver from the Pioneer Museum.

Facts: 1. Attached is a letter from Dr. Bob Bryant, on behalf of the Pioneer Museum, requesting a waiver of City fees related to improvements to the Museum.
2. In the past the City Council has waived similar requests. The City is, however, now facing some direct out-of-pocket costs that had not previously applied.

Analysis
and

Conclusion: The City Council has approved past fee waiver requests for the Pioneer Museum, based on the facility being on City property.

The fees in question total approximately \$1,500. Of that total, \$105.75 is a City out-of-pocket cost for fire sprinkler plan check and inspection, plus electronic archiving of plans.

Policy

Reference: Prior City Council actions regarding similar requests.

Fiscal

Impact: About \$1,500 total fees, of which \$105.75 are City out-of-pocket costs

Options: a. Approve the requested fee waiver, except require the Pioneer Museum to reimburse the City for its out-of-pocket costs.
b. Approve the requested waiver, directing the Building Division to absorb the City's out-of-pocket costs.
c. Amend, modify or reject the foregoing options.